

MINUTES OF A COMMITTEE OF THE WHOLE MEETING  
OF THE BOARD OF LIBRARY TRUSTEES OF THE  
BARRINGTON PUBLIC LIBRARY DISTRICT

A Committee of the Whole Meeting was held on June 12, 2017 at 6:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the Board and press and posted on June 9, 2017.

Present and acting as trustees:

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President  
Carrie F. Carr, Treasurer  
Barbara Pintozzi, Secretary  
William J. Pizzi

Absent were:

Denise Devereux-Peters  
Denise Tenyer

Also in attendance were:

Dan Bradbury, Bradbury Miller Associates  
Jobeth Bradbury, Bradbury Miller Associates  
Kate Miller, Bradbury Miller Associates  
Detlev Pansch, Executive Director  
Lisa Stordahl, Office Manager

President Minner called the meeting to order at 6:00 p.m. and welcomed the firm of Bradbury Miller Associates, the firm in charge of the Executive Director search. Each of the Associates introduced themselves and gave a brief summary of their experience. They praised the library, inside and out, and were very impressed with not only the renovation, but also with the staff and the cutting edge technology they saw while touring the library.

The remainder of the meeting was focused on the proposed timeline for the Executive Director search. The firm will be making three additional site visits to the library. The tentative schedule is to post ads and actively recruit candidates through August 20, 2017. Recruitment will start in Illinois, then move out to the surrounding states, and gradually push out to the rest of the country. On Thursday, August 31, from 4:00 p.m. – 6:00 p.m., the consultants will return and meet with the Board of Trustees to select six to eight semifinalists. Skype interviews of the semifinalists will held Wednesday, September 20, from 4:00 p.m. – 7:00 p.m. and Thursday, September 21, from 9:00 a.m. – 12:00 p.m. At the conclusion of the Skype interviews, the

Board will narrow the field down to three or four finalists. Final interviews will be held at the Library on October 5<sup>th</sup> and 6<sup>th</sup>. The firm is hopeful that an offer will be made and negotiations complete by October 13, with the new Director starting no later than January of 2018.

It was decided by the Board that in the absence of a Director, Ms. Victoria Rakowski, the current Head of Operations, will be in charge and will be paid a stipend to compensate for her increased responsibilities. Ms. Rakowski will start attending the Board Meetings in July in preparation for this increased responsibility.

With a timeline and process tentatively in place, and their questions answered, the Board was ready to end the meeting. President Minner moved, and Ms. Clifford seconded, to adjourn.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi

Nays: None

Absent: Devereux-Peters, Tenyer

Motion CARRIED.

Adjournment was at 6:57 p.m.

  
Barbara Pintozzi, Secretary

Approved by the Board of Trustees at its meeting on July 10, 2017.